



**April 2, 2025**

## **City Council Committee Report**

**To: Kyle Attanasio, CAO**

**Fr: Eric Shih, Community Safety and Well-Being Coordinator**

**Re: Terms of Reference for Community Safety and Well-Being Plan  
Implementation Committee**

### **Recommendation:**

That Council hereby amends the Terms of Reference for the Crime Prevention and Community Well-Being Advisory Committee's to reflect the City's transition from plan development to plan implementation; and further

That bylaw number 6-2023 be hereby repealed.

### **Background:**

The City's Community Safety and Well-Being Plan was approved by Council at the regular Council meeting on March 18<sup>th</sup>.

At that same meeting, City administration presented suggestions from the consultant, Christiane Sadeler, for the transition from plan development to plan implementation, including the composition of the Advisory Committee. The approach suggested was to use a sector model report, which in turn would require a revision of the Terms of Reference for the Crime Prevention and Community Well-Being Advisory Committee.

The Terms of Reference has been updated to reflect the changes which incorporates many of the consultant's recommendation for the committee as it shifts focus to implementation. This includes a change in the name of the Committee.

### **Additional Information**

A letter from Darcia Curtis, the Advisory Committee Chair, has been sent to local organizations inviting applications to the implementation committee. The letter has been well received, with replies thanking the committee for the outreach and has already yielded committee applications.

### **Suggested timelines:**

- 1) Application collection for membership to the Committee via the City's standard process (through end of April);
- 2) Council will select new members based on the updated Terms of Reference in May; and
- 3) Newly appointed members will be notified and invited to the Committee meeting in late May-early June.

**Budget:** N/A

**Risk Analysis:** There is no risk associated with this report.