



April 1, 2026

City Council Committee Report

To: Mayor & Council

**Fr: Heather Pihulak, Deputy CAO/City Clerk
Mark Doornbos, Manager of Information Technology**

Re: Video Surveillance Policy #AF-1-3

Recommendation:

That Council hereby approves an amended Video Surveillance Policy #AF-1-3 to reflect language that meets the needs of compliance and legislation today; and further

That the amended Video Surveillance Policy #AF-1-3 forms part of the City's Comprehensive Policy Manual; and further

That bylaw number 29-2018 be hereby repealed; and further

That three readings be given to a bylaw for this purpose.

Background:

The City's video surveillance policy has not been updated since 2018 and requires changes to language to keep up with legal, technological, and social changes. Our current Video Surveillance Policy statement needs to explicitly state that surveillance is used only where justified, necessary, proportionate, and lawful. Ontario's Municipal Freedom of Information and Protection of Privacy Act) requires stricter rules on data collection, storage, and disclosure. Throughout the amended policy, changes that strengthen language to reflect current IPC requirements have been strengthened or amended.

The revisions to the policy have been reviewed by our IT Manager, Managed Service Provider and our legal counsel.

Budget: There is no budget impact to this report.

Risk Analysis: There is a medium risk associated with this report. We require these updates to ensure that we are compliant with legislation and best practices for managing and collecting personal information through video surveillance data.

Communication Plan/Notice By-law Requirements: resolution & bylaw